



# Louisiana Public Service Commission

POST OFFICE BOX 91154  
BATON ROUGE, LOUISIANA 70821-9154  
[lpsc.louisiana.gov](http://lpsc.louisiana.gov)

COMMISSIONERS

Telephone: (225) 342-9888

Eric F. Skrmetta, Chairman  
District I  
Jean Paul Coussan, Vice Chairman  
District II  
Foster L. Campbell  
District V  
Mike Francis  
District IV  
Davante Lewis  
District III

BRANDON M. FREY  
Executive Secretary

KATHRYN H. BOWMAN  
Executive Counsel

JOHNNY E. SNELLGROVE, JR.  
Deputy Undersecretary

April 13, 2026

## **VIA EMAIL ONLY**

***RFP 26-03 – Docket No. X-37896, Louisiana Public Service Commission, ex parte. In re: Notice of audit of fuel adjustment clause filings for Cleco Power, LLC for the period of January 2023 through December 2025.***

***Docket No. X-37897, Louisiana Public Service Commission, ex parte. In re: Notice of audit of fuel adjustment clause filings for Southwestern Electric Power Company for the period of January 2023 through December 2025.***

***Docket No. X-37898, Louisiana Public Service Commission, ex parte. In re: Notice of audit of fuel adjustment clause filings for Entergy Louisiana, LLC for the period of January 2023 through December 2025.***

To all LPSC qualified outside consultants:

Enclosed please find a Request for Proposals (“RFP”) for an **outside consultant** issued by the Louisiana Public Service Commission. If your firm is interested in submitting a proposal, please review the RFP carefully to ensure you adhere to the requirements contained therein, as well as to determine whether your firm meets the specific requirements of the RFP. All Proposals must include a showing that your firm possesses the requisite qualifications and experience to represent the Commission in this matter. Please note that deviations from the requirements contained in the RFP, or conditional bid amounts, shall result in the rejection of a proposal as non-conforming.

All Proposals, including the original, plus (1) one copy, and an electronic copy must be received on or **before Monday, May 4, 2026 by noon**. Selection of consultants is anticipated to take place at the Commission’s May 2026 Business and Executive Session.

Sincerely,

Kathryn Bowman  
Executive Counsel

**RFP 26-03**  
**LOUISIANA PUBLIC SERVICE COMMISSION**  
**REQUEST FOR PROPOSALS (“RFP”)**  
**April 13, 2026**

***Docket No. X-37896, Louisiana Public Service Commission, ex parte. In re: Notice of audit of fuel adjustment clause filings for Cleco Power, LLC for the period of January 2023 through December 2025.***

***Docket No. X-37897, Louisiana Public Service Commission, ex parte. In re: Notice of audit of fuel adjustment clause filings for Southwestern Electric Power Company for the period of January 2023 through December 2025.***

***Docket No. X-37898, Louisiana Public Service Commission, ex parte. In re: Notice of audit of fuel adjustment clause filings for Entergy Louisiana, LLC for the period of January 2023 through December 2025.***

The Louisiana Public Service Commission (“Commission” or “LPSC”), in accordance with the requirements of the LPSC General Order dated November 10, 2014 regarding the selection of contract employees (the “Contract Order”) to represent the Commission, issues this Request for Proposals (“RFP”) to **outside consultants** who will assist the Commission with its Fuel Adjustment Clause (“FAC”) audit of the three Investor-owned Utilities (“IOUs”) for the years 2023, 2024, and 2025.

Consideration of qualifying proposals received in response to RFP 26-03 are anticipated to be on the Commission’s May 2026 Business and Executive Session (“B&E”). Should an Applicant be selected at the Commission’s B&E, this RFP and the Applicant’s proposal shall constitute the contract between the parties, including all terms and conditions. The Commission will not accept new terms, conditions, or proposals once an Applicant has been retained.

**Please note, deviations from the requirements contained herein, or conditional bid amounts, shall result in rejection of the proposal as non-conforming.**

**I. Overview**

Pursuant to Commission General Order dated November 6, 1997 (“FAC Order”), Commission Staff issued three Notice of Proceedings, which commence an audit on Cleco Power, Entergy Louisiana, and SWEPCO’s fuel adjustment clause filings for the period January 2023 through December 2025 (“Audit Period”). The Commission’s FAC Order outlines the audit procedures as follows:

- a.) A review and analysis of the utility’s monthly comprehensive fuel adjustment reporting requirements filed with the Louisiana Public Service Commission.
- b.) If applicable, the development and improvement of internal staff procedures to effectively monitor and evaluate a utility’s performance in areas impacting the fuel and purchase power cost which are reflected in the utility’s monthly fuel adjustment filings with the Commission.

- c.) A review and analysis of the utility’s monthly comprehensive fuel adjustment filings to assure compliance with all pertinent state and federal regulations.

## **II. Scope of Representation**

In assisting Staff, Applicants will review and analyze Cleco Power, Entergy Louisiana, and SWEPCO’s fuel purchases and usage, as well as other charges included in the fuel adjustment clause filings for the Audit Period of each IOU; draft, review, and analyze discovery and associated responses; review accompanying workpapers and each IOU’s financial data; review historical data involving prior audits; identify any irregularities detected in the monthly filings; prepare an audit report and direct testimony – as deemed necessary, which shall include a written or executive summary identifying any costs included in the audit found to be in violation of the FAC Order; prepare a recommendation as to the appropriate methodology to provide for recovery of any irregularities – as necessary; participate in meetings and conference calls with the Commission, Staff, or the parties, as deemed necessary by Staff; assist in the preparation of briefing materials for Staff and Commissioners.

Upon completion of each audit, the Staff audit report shall be filed with notice of same published in the Commission’s Official Bulletin allowing for public inspection and potential intervention.<sup>1</sup> This scope of representation assumes each docket will proceed to a contested hearing. Thus, in addition to the above, this scope of representation assumes Applicant will be assisting in responding to discovery on each Staff audit report; participate in meetings and conference calls with those opposing Staff’s audit report; participate, and where applicable testify, in formal status conferences, pre-trial conferences, depositions, and hearings; assist in the preparation of applicable motions, exceptions, briefs and other pleadings in support of Staff’s audit report; and appear before the Commission at B&Es where each of the audit reports will be discussed. The scope of representation provided herein shall continue through conclusion of the docket, including Commission consideration at a B&E or B&Es.

All proposals shall include an outline of a plan of action for conducting all three FAC audits, including the activities described above, and shall be accompanied by a professional firm resume indicating the qualifications and experience necessary to meet the requirements of this RFP. The Commission and its Staff shall have the right to determine how the scope of representation will be carried out, including setting internal deadlines if necessary to ensure all work is completed timely. Please note that the use of ChatGBT or any other AI type platform is strictly prohibited when reviewing and analyzing information provided to the Commission pursuant to Commission Rule of Practice and Procedure, Rule 12.1.

## **III. Period of Representation**

The time period estimated to complete the Scope of Representation is approximately 24 months. This is merely an estimate and the Commission makes no representations as to the accuracy of the Period of Representation.

---

<sup>1</sup> Should any of the IOUs designate any information as confidential pursuant to Commission Rule 12.1, that information shall be redacted from the audit report available for public inspection.

#### **IV. Minimum Requirements**

To be considered, all Applicants must meet the following minimum requirements in addition to those provided in Commission General Order dated November 10, 2014. Consideration will be given to factors which indicate degrees of competence such as the amount of practical experience in the field of public utility practice, and similar practice before this or other regulatory agencies, in addition to the Applicant's knowledge of Louisiana resource acquisitions, certifications, regulatory law, and ratemaking principles. Applicants shall be qualified and prepared to draft and render each FAC Staff audit report, expert testimony, and be cross-examined— if necessary, with respect to all of the issues addressed in this RFP and which are likely to arise in the proceeding. Applicants shall also, at a minimum, have knowledge of:

- 1) The Commission's FAC Order, including the appropriate fuel adjustments to be made by an electric utility pursuant to the FAC Order;
- 2) Appropriate accounting standards and practices for electric public utilities, public utility accounting, and generally accepted auditing standards;
- 3) Any Cleco Power specific adjustments allowed by the Commission to be flowed through the Company's FAC;
- 4) Any Entergy Louisiana specific adjustments allowed by the Commission to be flowed through the Company's FAC;
- 5) Any SWEPCO specific adjustments allowed by the Commission to be flowed through the Company's FAC; and
- 6) A detailed understanding of electric utility regulation.

Applicants shall also, at a minimum, be experienced in participating in cases involving public utility regulation, or other regulatory issues on administrative and judicial levels, including the presentation of direct testimony or report and recommendations, assistance in developing cross examination of adverse witnesses, and the analysis of comments and exceptions to proposed recommendations. Consideration is given to indicia of competence such as previous experience in complex cases, publications, educational achievement and other previous employment suggesting competence in regulatory matters involving the above areas; significant personal experiences before regulatory agencies such as the SEC, FERC, FCC, or other similar entities may be a favorable factor. Firm size may be considered in matters likely to be prolonged, complex, or involving multiple forums.

#### **V. Estimate of Costs**

**Applicants shall provide an overview of the estimated costs in the summary of the bid proposals.** All proposals shall include fees and direct costs (expenses) in order to provide the services described above. Applicants responding to this RFP shall quote their rates on an hourly basis and submit a total budget, separating professional fees from direct costs. While Applicants may separate the fees and costs by each FAC audit, Staff also requests the total fees and cost as one proposal.

Applicants shall only be allowed to charge for actual hours of work performed and costs incurred. Once selected, an Applicant's hourly rates and budget shall not be altered except by formal approval of the Commission.

#### **VI. Conflict of Interest**

Applicants shall prominently and separately disclose current, as well as past, employment which could possibly result in a conflict of interest. Potential conflicts could include, but are not to be limited to, employment with regulated utilities, affiliates of regulated utilities, consumer advocacy groups, or any other party that comes before the Commission. In addition, Applicants shall disclose matters in which they currently represent clients before the Commission.

#### **VII. Billing Guidelines**

As required by the November 10, 2014 General Order, all bills will be rendered to the Commission monthly and shall specifically identify and describe all work performed, the person performing such work, the time and charge for such work, and shall additionally show the total amount billed to date and the authorized original estimate. Bills will be rendered in strict accordance with the Commission's guidelines. Pursuant to La. R.S. 45:1180, Cleco Power, Entergy Louisiana, and SWECPO are the ultimate responsible parties for payment of services provided pursuant to this RFP; therefore, timely submittal of invoices to the Commission facilitates timely payments to Applicant.

Expenses shall also be separately disclosed with proof of such expenses attached. Expenses, where applicable, shall be reimbursed at state authorized rates as specified in the Travel Policies and Procedures Memorandum issued by the State of Louisiana, Division of Administration in effect at the time such expenses are incurred ("Allowable Expenses"). Any expenses that exceed the Allowable Expenses shall be borne by the contract employee and shall not be reimbursed by either the Commission, or the correspondent utility, unless otherwise specified by the Commission.

#### **VIII. Reservation of Rights**

The LPSC reserves the right to reject any and all proposals, to amend and/or supplement this RFP at any time, and to consider proposals or modifications thereof received at any time prior to LPSC vote at Open Session, if such action is found by the LPSC to be in the public interest. Pursuant to the General Order regarding the selection of contract employees, the LPSC has the right to accept other than the lowest offer with regard to price. In addition, there is also no assurance, express or implied, that an award will necessarily be made pursuant to this RFP.

## **IX. Submission of Proposals**

Interested parties should submit the **original (hard copy), 1 copy, and e-mail an electronic copy** of the proposal to:

Kathryn H. Bowman  
Louisiana Public Service Commission  
602 North Fifth Street (Galvez Building) (70802)  
P.O. Box 91154  
Baton Rouge, Louisiana 70821-9154  
Phone: (225) 342-9888  
Fax: (225) 342-5610  
Email: [kathryn.bowman@la.gov](mailto:kathryn.bowman@la.gov)

To be considered, an original, one copy, and the electronic copy of the proposal must be received on or before **Monday, May 4, 2026 by noon**. Selection of consultants is anticipated to take place at the Commission's May 2026 Business and Executive Session, which is currently scheduled for May 13, 2026. Information concerning billing procedures and the Commission's RFP policy may be obtained from the address listed above, or by calling (225) 342-9888.